

INDIAN AUDIT AND ACCOUNTS DEPARTMENT
OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL
(GENERAL & SOCIAL SECTOR AUDIT), W.B.
LOCAL AUDIT DEPARTMENT

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No: LA/SS-III/Intm.-Prog/2017-18/196/1640 (TB)
Dated: 17 .07.2017

To
The Chairman
North Barrackpore Municipality,
P.O. Barrackpore,
North 24-Parganas – 743101

Sir/Madam,

With reference to this office letter LA/SS-III/Intm.-Prog/2017-18/196/1467(TB) dated 06.07.17, it is informed that the **Accounts Audit** Programme of your **Municipality** has been revised. The audit party will take up **Accounts Audit** for the period from **2013-14 to 2015-16** instead of **2013-14 to 2014-15** of your Municipality. The same audit party will take up the audit from **11.07.17 to 21.07.17** as intimated earlier. All other information are same as communicated earlier.

Yours faithfully,


Sr. Audit Officer (SS-III/H.Q.)
Local Audit Department,
West Bengal



Minutes of the Entry Meeting held on 11.07.2017 between Hon'ble Chairman Shri Molay Ghosh, North Barrackpore Municipality and Shri Arabinda Ghosh, Senior Audit Officer in presence of other Officials of the Municipality

Shri Arabinda Ghosh, Senior Audit Officer apprised that the Audit Party were entrusted to take up Accounts audit of the North Barrackpore Municipality for the period 2013-15 from today i.e. 11.07.2017. He sought co-operation from staff members so that the audit could be conducted smoothly. They also requested the Chairman to depute one responsible official to liaison between the Audit team and the Municipality.

The Chairman welcomed and assured that all sorts of co-operation would be provided to the Audit team for smooth functioning of Audit and instructed the officials and staff members accordingly.

The Meeting ended with thanks from both sides.

Arabinda Ghosh

Arabinda Ghosh
Senior Audit Officer
Local Audit Department
O/o the PAG (G&SSA), West Bengal

Molay Ghosh

Chairman,
North Barrackpore Municipality
North 24 Pdns.



**Minutes of the exit meeting held on 25.07.17 in the chamber of the
Chairman, North Barrackpore Municipality.**

An exit meeting between the audit party and the Municipal authority was held on 25.07.2017 in the chamber of the Chairman, North Barrackpore Municipality.

The meeting was presided over by the Chairman, North Barrackpore Municipality. The Supervising Sr. Audit Officer briefly apprised the Chairman on the observations of audit in respect of the audit of accounts of the Municipality for the year 2013-16.


The Chairman agreed on all the audit observation and stated that necessary corrective measures will be taken to regularise the audit observation in future.

The audit party expressed thanks to all officers and staff members of the Municipality for extending their co-operation in conducting audit smoothly.

At the end of the meeting, the Chairman also expressed thanks to the audit party on behalf of the Municipality for conducting audit and the valued audit observation.

The meeting ended with a vote of thanks to and from the chair.


Sr.Audit Officer
Local Audit Department


Chairman
North Barrackpore
Municipality

